ADMINISTRATION OF JUSTICE (MAJOR - A.S.)

Twenty-four (24) units required for the major.
ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses (18.0 units)		18.0
AJ 100	Introduction to the Administration of Justice	3.0
AJ 102	Concepts of Criminal Law	3.0
AJ 104	Legal Aspects of Evidence	3.0
AJ 106	Principles & Procedures of the Justice System	3.0
AJ 108	Public Safety Report Writing	3.0
AJ 110	Law Enforcement Community Relations	3.0
II. Acceptable courses (6.0 units from the following courses)		6.0
AJ 121	Law Enforcement Field Operations	3.0
AJ 141	Arrest and Firearms	3.5
AJ 222	Criminal Investigation	3.0
AJ 223	Juvenile Control	3.0
AJ 224	Criminology	3.0
CSI 100	Introduction to Correctional Systems	3.0
CSI 104	Concepts of Probation and Parole	3.0

Total: 24.0

Description

The Administration of Justice Program involves the study of the theory and practice of law enforcement, police work, and the court and corrections systems. These core and elective courses provide the student with a base of knowledge and proficiency in the general area. Law enforcement, whether as a line officer, deputy sheriff, marshal or state traffic officer, offers a rewarding opportunity to serve society. Specialized officers such as game wardens, forest rangers or criminal investigators make unique contributions throughout our state and nation. They investigate crime, present cases in court and render other service to the justice system and the people. Much of their job now consists of actively serving the many social needs of their community.

Learning Outcome(s):

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE PROGRAM

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division

institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition, students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

Transfer Preparation

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
www.ASSIST.org – CSU and UC Articulation Agreements and Majors Search Engine
www.CSUMentor.edu – CSU System Information
www.universityofcalifornia.edu/admissions/index.html - UC System Information
www.aiccu.edu – California Independent Colleges and Universities, Association of
http://wiche.edu/wue - Western Undergraduate Exchange Programs

FINANCIAL AID

Paying for the cost of a college education requires a partnership among parents, students and the college. As the cost of higher education continues to rise we want you to know that IVC offers a full array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: **www.imperial.edu/students/financial-aid-and-scholarships**

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC's program is a good base for transfer.

• Police Officer • Industrial Security Officer • Deputy Sheriff • Evidence Technician • Animal Control • Computer • Forensics • Highway Patrol Officer • Alcoholism Counselor • Police Clerk • FBI Agent • Accident Investigator • Polygraph Operator • Forest Ranger • Customs Agent • Investigator Trainer • Drug Enforcement • Insurance Investigator • Code Enforcement • Border Patrol Agent • Criminal Investigator • Legal Secretary • Fingerprint Classifier • Store Detective • Security Specialist • Matron • Police Dispatcher • Warden • Park Ranger • Correctional Counselor • Law • Paralegal • Probation Officer • Parole Agent • Counselor • Private Detective • Jailer • Officer Agent Drug Abuse • Corrections Officer

ADMINISTRATION OF JUSTICE (CERTIFICATE)

Twenty-two to Twenty-three (22.0-23.0) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses		18.0
AJ 100	Introduction to the Administration of Justice	3.0
AJ 102	Concepts of Criminal Law	3.0
AJ 104	Legal Aspects of Evidence	3.0
AJ 106	Principles & Procedures of the Justice System	3.0
AJ 110	Law Enforcement Community Relations	3.0
AJ 223	Juvenile Control	3.0
Select One:		4.0-5.0
ENGL 105	Intensive Composition and Reading	5.0
OR		
ENGL 110	Composition and Reading	4.0

Total: 22.0-23.0

Description

The Administration of Justice Program involves the study of the theory and practice of law enforcement, police work, and the court and corrections systems. These core and elective courses provide the student with a base of knowledge and proficiency in the general area. Law enforcement, whether as a line officer, deputy sheriff, marshal or state traffic officer, offers a rewarding opportunity to serve society. Specialized officers such as game wardens, forest rangers or criminal investigators make unique contributions throughout our state and nation. They investigate crime, present cases in court and render other service to the justice system and the people. Much of their job now consists of actively serving the many social needs of their community.

Learning Outcome(s):

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.
2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

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array of financial aid programs – grants, work study, scholarships, and fee waivers (we do not participate in the federal loan programs). These programs are available to both full and part time students who are seeking a degree or certificate. For those who qualify, financial aid is available to help with tuition, fees, books and supplies, food, housing, transportation, and childcare. Please log onto our website for additional information: **www.imperial.edu/students/financial-aid-and-scholarships**

CAREER OPPORTUNITIES

Of the career opportunities identified many will usually require the completion of degree requirements at 4-year colleges and universities. Some positions however require a four-year degree for which IVC's program is a good base for transfer.

• Police Officer • Industrial Security Officer • Deputy Sheriff • Evidence Technician • Animal Control • Computer • Forensics • Highway Patrol Officer • Alcoholism Counselor • Police Clerk • FBI Agent • Accident Investigator • Polygraph Operator • Forest Ranger • Customs Agent • Investigator Trainer • Drug Enforcement • Insurance Investigator • Code Enforcement • Border Patrol Agent • Criminal Investigator • Legal Secretary • Fingerprint Classifier • Store Detective • Security Specialist • Matron • Police Dispatcher • Warden • Park Ranger • Correctional Counselor • Law • Paralegal • Probation Officer • Parole Agent • Counselor • Private Detective • Jailer • Officer Agent Drug Abuse • Corrections Officer

ADMINISTRATION OF JUSTICE FOR TRANSFER (MAJOR - A.S.-T)

REQUIREMENTS FOR THE MAJOR

ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Units/GPA

Must complete a maximum of 60 CSU-transferable semester units with a minimum grade point average (GPA) of at least 2.0 in all CSU-transferable coursework. Note: While a minimum of 2.0 is required for admission, some institutions and majors may require a higher GPA. Please consult with a counselor for more information.

II. General Education

Must complete one of the following general education transfer patterns:

A. California State University General Education Breadth Pattern (CSU GE-B) - 39 units minimum

B. Intersegmental General Education Transfer Curriculum (IGETC) - 37 units minimum

III. Eighteen to Nineteen (18.0-19.0) units required for the major

Required Core (6.0 units)		6.0
AJ 100	Introduction to the Administration of Justice	3.0
AJ 102	Concepts of Criminal Law	3.0
List A: Select two courses (6.0 units)		6.0
AJ 104	Legal Aspects of Evidence	3.0
AJ 106	Principles & Procedures of the Justice System	3.0
AJ 110	Law Enforcement Community Relations	3.0
AJ 222	Criminal Investigation	3.0
AJ 223	Juvenile Control	3.0
CSI 100	Introduction to Correctional Systems	3.0
List B: Select two courses (6.0-7.0 units)		6.0-7.0
Any List A course not already used.		
MATH 119	Elementary Statistics	4.0
PSY 101	Introduction to Psychology	3.0
SOC 101	Introduction to Sociology	3.0

Total: 18.0-19.0

Description

Administration of Justice involves the study of the theory and practice of law enforcement, police work, the courts and corrections systems. The core and elective courses provide the student with a base of knowledge and proficiency in the multidisciplinary examinations of crime, crime control, the justice process, and justice institutions. The discipline addresses definitions, causation, prevention, investigation, legal process, treatment, rehabilitation, and research relating to crime and justice as well as the institutions of the justice system and their administration.

Learning Outcome(s):

1. Demonstrate knowledge and understanding of the U.S. Constitution and the subsequent Amendments pertaining to the Justice System.

2. Demonstrate knowledge and understanding of the Criminal Justice System to include investigation of crimes, prosecution of offenders in court and incarceration of convicted perpetrators in the Correctional System.
3. Demonstrate knowledge and understanding of the principles of a law enforcement report, in particular those elements of the Corpus (body) of the criminal act, the proper documentation of Witness Statements and Evidence.

ASSOCIATE DEGREE PROGRAM (For Transfer)

The Associate in Arts for Transfer (AA-T) or the Associate in Science for Transfer (AS-T) degree is intended for students who plan to complete a bachelor's degree in a similar major at a CSU campus. Students completing these degrees (AA-T or AS-T) are guaranteed admission to the CSU system, but not to a particular campus or major. In order to earn one of these degrees, students must complete 60 semester units of CSU transferable coursework with a minimum GPA of 2.0. Students transferring to a CSU campus that does accept the AA-T or AS-T will be required to complete no more than 60 units after transfer to earn a bachelor's degree (unless the major is a designated "high-unit" major). This degree may not be the best option for students intending to transfer to a particular CSU campus or to university or college that is not part of the CSU system. Students should consult with a counselor when planning to complete this degree for more information on university admission and transfer requirements.

Transfer Preparation

Courses that fulfill major requirements for an associate degree at Imperial Valley College may not be the same as those required for completing the major at a transfer institution offering a bachelor's degree. Students who plan to transfer to a four-year college or university should schedule an appointment with an IVC Counselor to develop a student education plan (SEP) before beginning their program.

Transfer Resources:
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CAREER OPPORTUNITIES
Investigative positions with federal state and local agencies such as the FBI, ATF, Secret Service, DEA, Immigration and Customs Enforcement, California Department of Justice, Alcohol Beverage Control, Department of Motor Vehicles, district attorney's and public defender's offices and numerous others generally require the bachelor's degree. • Uniformed law enforcement positions with agencies at all levels of government, including: police officer, deputy sheriff, highway patrol or state police officer, border patrol agent and natural resources officer, probation and parole officers, correctional counselors, correctional officers, private security consultants, private investigators and corporate security officers, and loss prevention specialists • Crime analysts and crime scene technicians • Victim services and a wide

variety of social service agencies related to crime, justice and rehabilitation • In addition, graduates can pursue advanced degrees in law or research disciplines.

ADMINISTRATION OF JUSTICE: LAW ENFORCEMENT (MAJOR - A.S.)

Thirty-eight and one half (38.5) units required for the major.
ALL COURSES FOR THIS MAJOR MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses (38.5 units)		38.5
POST 160	Regular Basic Course Modular Format Level III	8.5
POST 162	Regular Basic Course Modular Format Level II	13.5
POST 164	Regular Basic Course Modular Format Level I	16.5

Total: 38.5

Description

The Administration of Justice: Law Enforcement Associate Degree program offers curriculum to prepare students with knowledge and skills necessary to complete a law enforcement field training program certified by the California Commission on Peace Officer Standards and Training (P.O.S.T.). Graduates from the basic core courses may be eligible for employment opportunities in government entities such as State, County and City Law Enforcement agencies specializing in police services, and private enterprise where law enforcement principles are applied.

Learning Outcome(s):

1. Students will successfully pass all three levels of peace officer training, including physical, psycho motor, written, and ethical evaluations.

ASSOCIATE DEGREE PROGRAM

The Associate in Arts (AA) or the Associate in Science (AS) Degree involves satisfactory completion of a minimum of 60 semester units with a C average or higher, including grades of C in all courses required for the major, and fulfillment of all IVC district requirements for the associate's degree along with all general education requirements. The degree provides a sound basis for transfer to upper division institutions for additional degrees or for higher vocational preparation. To be eligible to receive an Associate Degree the student must complete the requirements for the major, the District requirements for an Associate Degree, and the General Education requirements. In addition, students must maintain a minimum grade point average and meet the minimum grade requirements of their program. Detailed information is available in the college catalog.

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CAREER OPPORTUNITIES State, County and City Law Enforcement

ADMINISTRATION OF JUSTICE: LAW ENFORCEMENT (CERTIFICATE)

Thirty-eight and one half (38.5) units required for the certificate.

ALL COURSES FOR THIS CERTIFICATE MUST BE COMPLETED WITH A MINIMUM GRADE OF "C" OR BETTER.

I. Required courses (38.5 units)		38.5
POST 160	Regular Basic Course Modular Format Level III	8.5
POST 162	Regular Basic Course Modular Format Level II	13.5
POST 164	Regular Basic Course Modular Format Level I	16.5

Total: 38.5

Description

The Administration of Justice: Law Enforcement Certificate program offers curriculum to prepare students with knowledge and skills necessary to complete a law enforcement field training program certified by the California Commission on Peace Officer Standards and Training (P.O.S.T.). Graduates from the basic core courses may be eligible for employment opportunities in government entities such as State, County and City Law Enforcement agencies specializing in police services, and private enterprise where law enforcement principles are applied.

Learning Outcome(s):

1. Students will successfully pass all three levels of peace officer training, including physical, psycho motor, written, and ethical evaluations.

The Certificate of Achievement program is designed for students with personal or occupational goals who wish early employment. To qualify for the Certificate, a student must satisfy the following requirements: (1) complete all courses listed for a particular certificate.; (2) achieve a "C" average (2.0 GPA) for all courses used to complete the certificate; and, (3) file a Certificate Application form with Admissions and Records by the appropriate deadline(s) identified on the application.

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CAREER OPPORTUNITIES

State, County and City Law Enforcement